

CHIEF EXECUTIVE – PERSON SPECIFICATION

SELECTION CRITERIA

Education/Qualifications
A post-graduate or graduate (or equivalent) with relevant professional experience in a field relevant to the post
A professional member (or working towards membership) of industry institute relevant to the post (desirable)
Experience
Successful record of managing a team in developing and implementing projects or programmes from inception to completion of works
Evidence of working in effective partnership and collaboration with other organisations to deliver or develop policies, programmes or projects
Able to demonstrate examples of successful relationship building
Experience in promoting organisational profile
Significant experience of business planning, budgets and reporting
Excellent network of key decision makers, funders, media and partner organisations
Knowledge and Skills
Awareness of, and passion for, green/sustainability agendas
Understanding of current issues and agendas appropriate to the CSGN
Knowledge of how Charities and SMEs operate
Demonstrates acute political awareness
Good track record of financial management, interpreting and understanding complex financial and budgetary information
High level of resilience demonstrating personal drive and determination when presented with challenges
Effective implementer, able to deliver against set targets, on time and on budget, and prioritise tasks accordingly
Brings creative thinking and problem solving skills to bear to strategic issues and business planning
Builds positive relationships with a wide variety of stakeholders
Excellent written and verbal communication skills
Drives and motivates staff to achieve customer satisfaction at all times
Good listening and communication skills
Good analytical skills
Solution-orientated, applying fresh thinking to challenges
Strategic thinker who is able to foresee future challenges and implements organisational change where necessary
Enthusiastic, 'can-do' Leader who motivates staff to deliver the best despite any constraints of the operating environment
A proactive Leader, allowing freedom for reports to operate whilst offering support and encouragement where required
Instils trust and confidence and engages with staff, inspiring them to achieve
Able to demonstrate entrepreneurial skills, with good commercial awareness within a grant driven business
Other
Should possess ethics and values consistent with those of CSGNT
(Essential) Clean Driving Licence
(Essential) Own/access to a vehicle